

IT'S TIME TO MAKE A SMART
CAREER CHOICE



HOSPITAL ADMINISTRATION

DIPLOMA / ADV / PG DIPLOMA



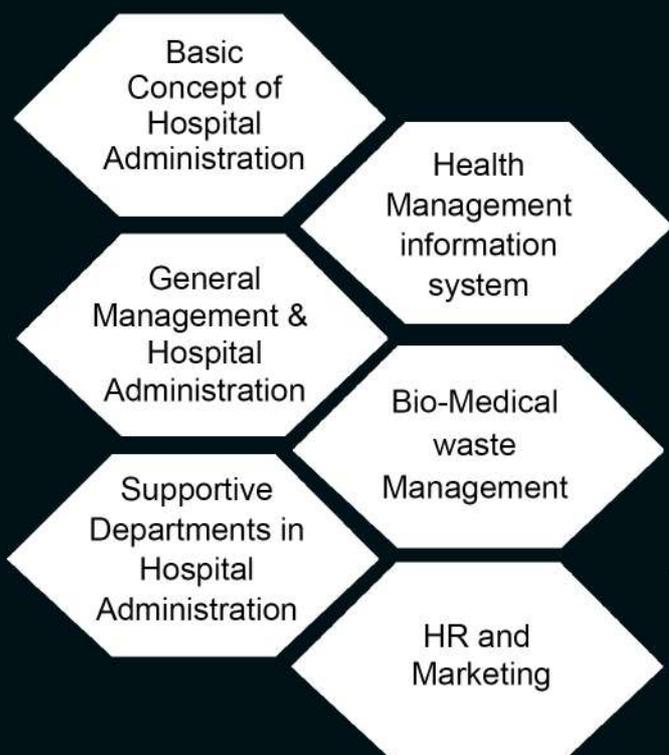
Diploma in **HOSPITAL ADMINISTRATION**

Duration : 6 Months



WEALTH MAXIMA
COLLEGE OF ADVANCED STUDIES

Course Outline:



Material Management

Drugs & Pharmaceuticals

ADV / PG DIPLOMA IN HOSPITAL ADMINISTRATION

Duration : 12 Months

Hospital administration is a process by which skilled men/women help organize and oversee the daily activities of a healthcare facility. Their role includes managing the staff, and overall activities of a healthcare institution. Hospital Administrators are involved in planning, human resource management, staffing, public relations, and accounting in relation to the medical facility.



Course Outline:

SEMESTER 1

- ▶ Basic Concept of Hospital Administration
- ▶ General Management & Hospital Administration
- ▶ Supportive Departments in Hospital Administration
- ▶ Health Management information system
- ▶ Bio-Medical waste Management
- ▶ HR and Marketing
- ▶ Material Management
- ▶ Drugs & Pharmaceuticals

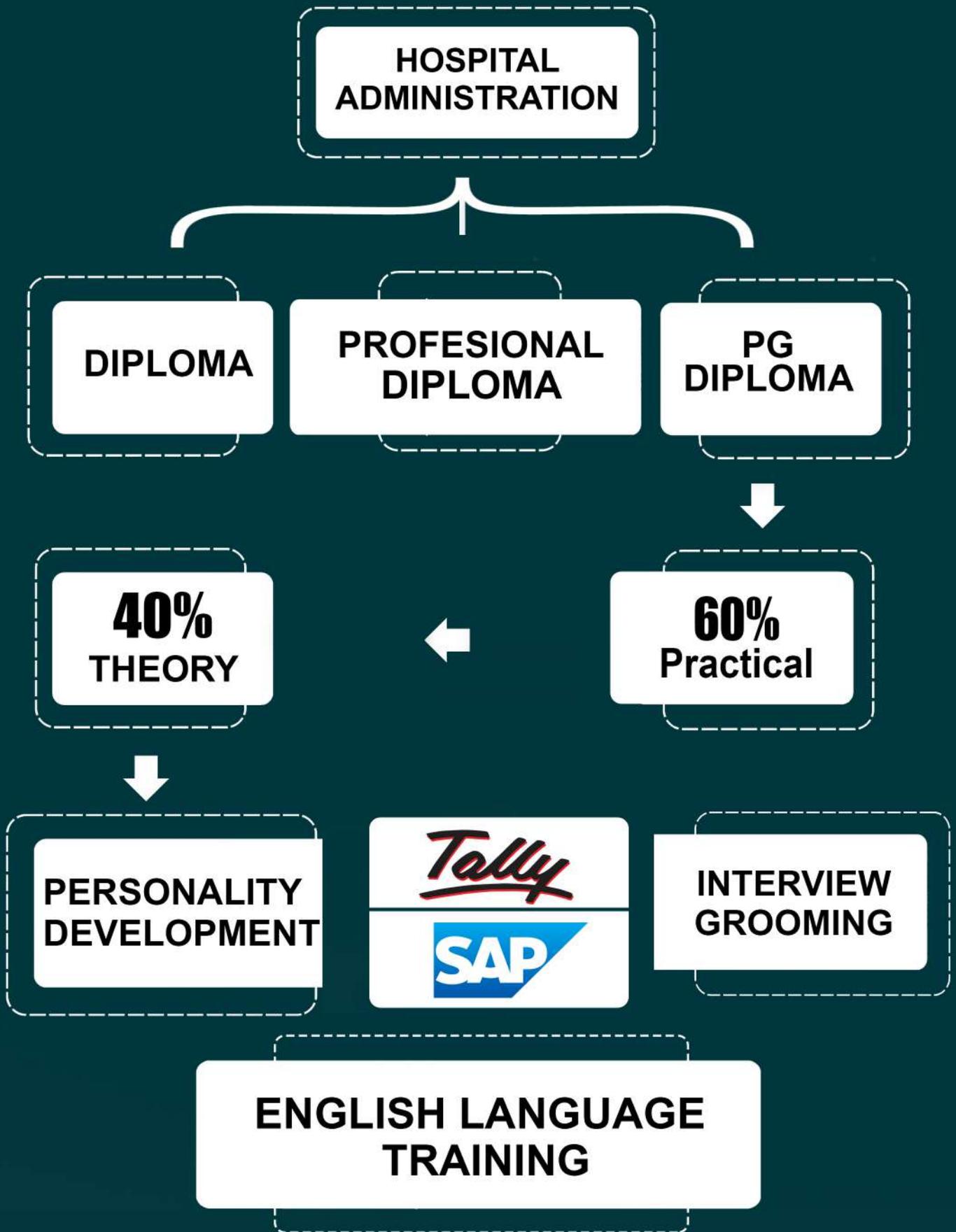
SEMESTER 2

- ▶ Health Insurance
- ▶ Disaster Management
- ▶ Quality Management & Infection
- ▶ Control Operation & Maintenance
- ▶ General Terms & Formality

**SCHOLARSHIP
OPPORTUNITIES
AVAILABLE HERE!**



OUR ADVANTAGES



VISION

Wealthmaxima College of Advanced Studies vision is to be a global leader in providing excellent knowledge and skill empowerment, and to be the first provider in every new domain identified, resulting from a dynamic and industry-based research in acquiring the current and future needs and expectations of the industries.

MISSION

In support of the university's goal to educate a new generation of leaders for the 21st century, the program seeks to prepare the next generation of health care leaders to shape change and be innovators in a rapidly evolving health care delivery system.



JOB OPPORTUNITIES AFTER HOSPITAL ADMINISTRATORS COURSE

- » Clinical departments
- » Public health agencies
- » Government health services
- » Educational institutions
- » Health insurance companies
- » Mental health facilities
- » International healthcare organizations
- » Rehabilitation centres
- » Private nursing homes

Applicants may apply for
any of the following job profiles

- » Front desk coordinator
- » Patient relation manager
- » Receptionist
- » Floor incharge
- » Superintendent
- » Hospital administrators etc..



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Hospital Administration Scope

They are indispensable to the healthcare system. The need for superior healthcare facilities is increasing. As our population grows and the number of healthcare issues increases, new work opportunities are arising.

As the number of employees in a hospital increases, more healthcare administrators will be needed to manage their workload.



WEALTH MAXIMA

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Call : +91 9544196970

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